U-M Minors Policy and Engineering Student Organizations

Minors = under 18 years of age

Use decision matrix below to determine if policy applies.

Meet with OSA to complete sponsored event agreement, discuss training, & review background check process.

Email engin-minors@umich.edu to request a meeting to discuss program objectives and implementation.

OSA maintains the list of statuses for background checks in M-Box. You’ll receive access & will check status updates for your org.

Email will come from a GIS email address. Check spam filters if you don’t receive it!

Advise members the background check email is coming and is time sensitive. Complete the background check ASAP.

Submit background check requests using excel template on the Children on Campus website. Email excel doc to engin-minors@umich.edu.

Register your program via Children on Campus website.

FYI...

*It is College practice that all programs with minors are required to be sponsored events.
*Background checks are good for 2 years.

Decision Matrix

<table>
<thead>
<tr>
<th>U-M Sponsored Event Regardless of Location</th>
<th>Program is managed or sponsored by U-M</th>
<th>U-M Care/Custody/Control of Children</th>
<th>Incidental contact with children only</th>
<th>One-time presentation format rather than direct contact or ongoing interaction</th>
<th>Parents/Guardians or other adult chaperones responsible for supervision</th>
</tr>
</thead>
<tbody>
<tr>
<td>Policy Applies</td>
<td>Background check required through childrenoncampus.umich.edu/tools-training/background-checks</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>Background check not required</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

http://childrenoncampus.umich.edu
http://studentorgs.engin.umich.edu